
URCA awards are to retool or reestablish productive research/creative projects agenda. In areas where external funding is available, the URCA may be used as seed money to develop pilot data.

GENERAL:

- Grants may be awarded up to \$4,500 in two separate competitions: New - tenure-eligible faculty in their first or second year of probation to initiate research/creative projects and Established - tenured faculty.
- Areas where access to external sources is limited may receive special consideration.
- Proposals are reviewed by the Senate Faculty Support Committee.
- Applicants MUST follow all instructions and should prepare their application using plain language. Remember reviewers may not be experts in your subject area.
- Proposers MUST work with the Office of Research prior to submitting an application.
 - Distinguished and endowed professors, as well as temporary
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SUBMISSION

- You MUST work with a member of the Pre-Award Team prior to submission to ensure that the

A. The faculty support committee will use the following major criteria in evaluating individual project applications:

- Soundness and significance of the proposed research/creative project;
 - a. What is the novelty of the project to the applicant's discipline?
 - b. Is the proposed project innovative, convergent, creative, and/or scholarly?
 - c. What is the importance of the project to the applicant's research (e.g., if applicant is a junior faculty or a tenured faculty with shifting research fields or specialties, mastery of new techniques, or change of appointment, seed funding may accelerate his/her research)?
- Validity of approach or methodology;
 - a. Does the proposal plan address the research/creative objectives?
 - b. Does the proposal sufficiently demonstrate knowledge of related literature?
 - c. Does the proposal adequately describe the research/creative methods?
 - d. Is it likely that the project will be successfully completed within the time, budget and available facilities as proposed?
- Qualifications of applicant;
 - a. Is the applicant qualified to successfully complete the proposed project?
 - b. Has the applicant demonstrated scholarly capability and productivity?
 - c. If applicant has previously received URCA/MURPA/ARCS support, have they produced scholarly/creative results?
- Adequacy of resources; and
- Adherence to allowable costs.
- Evidence of External Submission Activity
 - a. Will this award increase the likelihood that the applicant be successful in obtaining external funding or receiving prestigious awards?
 - b. If external funding is available in the applicant's area of research or creative activity, is there evidence that the applicant previously attempted to obtain such funding?

Applicants that are unable to demonstrate a prior record of scholarly productivity or record of external funding applications may be rated unfavorably by reviewers. While the Faculty Support Committee recognizes that certain disciplines may have limited opportunities for external funding, all applicants are encouraged to explore external funding opportunities

B. Additional Review Criteria

Other factors that are given consideration during the review process are as follows:

- A

WHAT TO SUBMIT

Applications should use the section headings below in the order listed and be assembled as a single document. You **MUST** work with a member of the Pre-Award Team **prior** to submission. Please contact proposals@wichita.edu at least 2 weeks **PRIOR** to the deadline for assistance. Incomplete or late applications will **not** be reviewed.

PROJECT APPLICATION FORM

- Complete and return the Project Application form as part of your submission. Please note that this form includes required signatures from the Chair and Dean. It is the responsibility of the PI to collect signatures and ensure an on-time submission. Make sure to allow sufficient time to collect Chair and Dean signatures.

PROJECT DESCRIPTION

- The text needs to include enough detail about the project so that reviewers can assess the quality, feasibility and significance of the project. Proposals should also be written in **plain language**. The project description is limited to 5 pages **excluding** references. Any page(s) exceeding the limitation will be removed before circulation to the reviewers.
- **Abstract**. Provide a brief narrative in non-technical language describing the project, overall goals and specific objectives, and the approach/methodology to be employed.
- **Background**. Present the project to be addressed and the importance of the proposed project.
- **Methodology/approach**.

Provide both a description of and a justification for the project.

For research projects, this might include design, sample size, measurement techniques, instrumentation, and data analysis.

For creative projects, this might include an outline of the project, a sample of the material, a description of the plot e.g., shTdipt h 'h hn wi nption of anhe p.17 03nptTd [(B)(or and stes . Bon 70 (p.17 03nptTd2 (.)9 >>BDC /TT3 1 Tf -9.5924 T(e of)(•)Tj /TT0 1 Tf ()Tj C as a schol4.76ar

CURRICULUM VITAE • Limited to 2 pages .

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